



## WESTERVILLE PARKS FOUNDATION SCHOLARSHIP ASSISTANCE APPLICATION

**The Westerville Parks Foundation Scholarship Fund is made possible through an annual donation to the Westerville Parks Foundation made by the 7-Up American Bottling Company.**

### **About the Westerville Parks Foundation**

The Westerville Parks Foundation was formed in the year 2000 as a charitable organization to promote the best of Westerville – its historical, recreational, educational and cultural resources.

The Foundation was founded to assist the Westerville Parks and Recreation Department. This non-profit organization, through a group of hard-working citizens who volunteer their time and talents, helps residents and businesses participate, enhance and benefit in parks and recreation endeavors.

### **Westerville Parks Foundation Mission**

“To create funding and raise community awareness in support of the goals and objectives of the Westerville Parks and Recreation Department, its programs and resources.”

### **About the Westerville Parks Foundation Scholarship Program**

The Westerville Parks Foundation understands parks and recreation services are essential for our city's quality of life. The Foundation believes every citizen should have the opportunity to participate in the programs and services provided by the Parks and Recreation Department. The scholarship program is designed to help Westerville residents in need take advantage of these programs and services.

### **Westerville Parks Foundation Scholarship Guidelines**

- The Parks Foundation Scholarship Program is limited to residents living in the **Westerville corporate city limits**.
- The Scholarship Program is open to any age citizen
- Scholarships are awarded for Westerville Parks and Recreation Department's program registration fees and/or recreation facility passes only; supplies and other costs are not eligible for scholarship consideration. Daily admission passes issued at the City's group rate are also considered for scholarships.
- Scholarships may be granted for the full fee or for a percentage of the fee. Each application is considered on an individual basis for the amount to be awarded.
- The scholarship award may not exceed \$50 per calendar year per individual. If a scholarship application is received and approved for an activity that starts in the next calendar year, the approved scholarship will apply to that calendar year's \$50 maximum per participant. There is also a cap of \$250 per year on the household.
- Funds for the scholarship program are limited. The funds will be distributed at the sole discretion of the Westerville Parks Foundation Board members.

### **How to apply for a Westerville Parks Foundation Scholarship**

1. Complete the application form on the back of this sheet.
2. Attach a letter explaining your circumstances.
3. Attach a copy of your driver's license or document showing your Westerville address.
4. Attach a copy of the approved free or reduced school lunch eligibility form. (If you aren't a participant in the school lunch program attach a copy of your Federal Tax Return, copy of the Westerville City Income Tax Return stamped by the Westerville Income Tax Dept., or Social Security Disability Insurance-Note Award.)
5. Include the applicable activity or pass registration forms.

*A new scholarship application, with steps 1-5 completed, will need to be submitted for consideration with each quarter's request.*

The Westerville Parks Foundation meets monthly to consider scholarship applications. The applicant will be notified whether the application was approved and for what amount.

For more information direct your calls to the Parks Foundation Secretary/Parks and Recreation Director at 901-6504.

## Westerville Parks Foundation Scholarship Application

Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Participant's Address if Different (please explain): \_\_\_\_\_

Applicant's relationship to participant (circle):    Parent    Guardian    Self

<u>Participant's Name and Birthdate</u>	<u>Activity Title &amp; Number or Pass Type</u>	<u>Fee</u>

For Westerville Parks Foundation Use Only			
<u>Name</u>	<u>Scholarships Approved YTD</u>	<u>Current Request</u>	<u>Amount to Consider</u>
Total to consider on this application:			_____
Director Approval: (Initial/Date) _____ Amt. Approved _____			
Scholarship Denied (Director Initial): _____ Reason Denied: _____			
Accountant Asst. II checklist:			
Excel Scholarship Approved Worksheet Updated :    Pending Approval (in red): _____ After Approval: _____			
Applicant Notified: _____ Invoice issued to the Foundation: _____ Payment Received: _____			